

28 July 1981

MEMORANDUM FOR: Associate Deputy Director for Processing,  
Office of Data Processing, DDA

STAT FROM: [REDACTED]  
Chief, Administration Division,  
Office of Training and Education

SUBJECT: Building Requirements - Chapter Two

REFERENCES: A. Your Memo, Same Subject, Dtd 10 July 1981  
B. Memo for Agency Building Planning Committee  
Members, from Chief, Building Planning Staff,  
OL, Dtd 9 July 1981

1. In response to referenced memorandum the attached  
information is forwarded for inclusion in your paper to the  
Building Planning Staff, OL.

a. Attachment A shows OTE's current usage of  
non-office space;

b. Attachment B shows OTE's non-office space  
projections for FY 1987.

2. Please communicate with me on extension [REDACTED] if there  
are any questions regarding OTE's response.

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Attachments:  
As Stated

ADP 81-1014

Office of Training & Education  
Non-office Space Survey

Current Usage

<u>Category</u>	<u>Room #</u>	<u>Sq Ft</u>
✓ Files (Vaulted)	202 C of C	132 ✓ FR
✓ Hallway	207 C of C	100 X NA
✓ Classroom	207 A C of C	160 ✓ CL
✓ Classroom	207 B C of C	240 ✓ CL
✓ Waiting Room	207C C of C	300 - NA
✓ Book Storage	213 C of C	304 ✓ ST
✓ Library	214 C of C	1500 ✓ LIB
✓ Library 269	216, 226 C of C	323 ✓ LIB
✓ Classroom	224 C of C	788 ✓ CL
✓ Lab	225 C of C	1200 ✓ Lab
✓ Classroom missing	233, 234 C of C	960 ✓ CL
✓ Classroom	236 C of C	1600 ✓ CL
✓ Classroom	3rd Floor C of C	7910 ✓ CL 265
✓ Recreation/lounge	401 C of C	722 ✓ NA
✓ Classroom	402 C of C	300 ✓ CL
✓ Files, Vault	416 C of C	260 ✓ FR
✓ Conf. Room	425 C of C	300 ✓ CF
✓ Classroom	601 C of C	1320 ✓ CL
✓ DAC	603 C of C	1120 - CR
✓ ADP	606 C of C	1600 ✓ CR
✓ ISC Classroom	616 C of C	1835 ✓ CL
✓ ADP Classroom	636 C of C	1600 ✓ CL
✓ Classroom	711 C of C	560 ✓ CL
✓ Proj. Room	712 C of C	150 - NA

Office of Training & Education  
Non-office Space SurveyCurrent Usage

<u>Category</u>	<u>Room #</u>	<u>Sq Ft</u>
Files (Vaulted)	202 C of C	132 ✓
Hallway	207 C of C	100 ✓
Classroom	207 A C of C	160 ✓
Classroom	207 B C of C	240 ✓
Waiting Room	207C C of C	300 ✓
Book Storage	213 C of C	304 ✓
Library	214 C of C	1500 ✓
Library	216,226 C of C	323 ✓
Classroom	224 C of C	788 ✓
Lab	225 C of C	1200 ✓
Classroom	233,234 C of C	960 ✓
Classroom	236 C of C	1600 ✓
Classroom	3rd Floor C of C	7910 ✓
Recreation/lounge	401 C of C	722 ✓
Classroom	402 C of C	300 ✓
Files, Vault	416 C of C	260 ✓
Conf. Room	425 C of C	300 ✓
Classroom	601 C of C	1320 ✓
DAC	603 C of C	1120 ✓
ADP	606 C of C	1600 ✓
ISC Classroom	616 C of C	1835 ✓
ADP Classroom	636 C of C	1600 ✓
Classroom	711 C of C	560 ✓
Proj. Room	712 C of C	150 ✓

<u>Category</u>	<u>Room #</u>	<u>Sq Ft .</u>
Classroom	713 C of C	1088 ✓
Files, Vault	716 C of C	260 ✓
Proj. Room	801 C of C	300 ✓
Classroom	802,812 C of C	1896 ✓
Drafting Room	806 C of C	1565 ✓
File Room	816A C of C	500 ✓
Studio	832A C of C	480 ✓
Maint. Room	836 C of C	1200 ✓
Storage	901 C of C	300 ✓
Classroom	902,912,916,918 C of C	3894 ✓
Classroom	906 C of C	1040 ✓
Vault/ Storage	926A C of C	500 ✓
+ Conf. Room	926B C of C	300 +
Storage/Vault	936A C of C	240 ✓
Files/ Storage	1001A C of C	105 ✓
Classroom	1004 C of C	1100 ✓
Anteroom	1004A C of C	160 ✓
Long. Study Area	1006 C of C	635 ✓
Lounge	1006A C of C	825 ✓
Vault/Storage	1016 <sub>A</sub> C of C	120 ✓
Conf. Room	1022A C of C	450 ✓
Vault/ Storage	1036A	220 ✓
Classroom	1A07 HQ	1780 ✓
+ Classroom	2C32 HQ	300 +
SUB-TOTAL:		44,542
Proj, Room	1A09 HQ	480 ✓
TV Control Room	GT 16 HQ	218 ✓
Media Room	Approved For Release 2003/06/20 : CIA-RDP89-00244R000100120009-1	1400 ✓
TOTAL:		46,440

OFFICE OF TRAINING & EDUCATION  
Non-office Space Survey

FY 1987 Projection

Category & Number

Sq Ft

Total Sq. Ft. required by OTE in FY '87 -  
52,000 Sq. Ft. of non-office space  
(46,640 + 5,360). The additional  
5,360 would be utilized as classroom  
space.